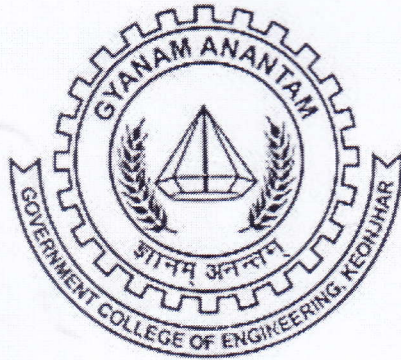


**Proceedings of 17th Board of Governors (BoG) Meeting,
Government College of Engineering, Keonjhar**



Date: Saturday, 7th December 2024

Venue: Conference Hall, SCTEVT, Bhubaneswar, Odisha

GOVERNMENT COLLEGE OF ENGINEERING KEONJHAR
17th Board of Governors Meeting

Date & Time: 07.12.2024 at 11.00 AM

Venue: Conference Hall, SCTEVT, Bhubaneswar

Minutes

The following members of the BoG were present:

1.	Dr. P.K. Senapati, Ex-Chief Scientist, CSIR-IMMIT, Bhubaneswar	Chairman
2.	Sri Sukanta Kumar Pradhan, Additional Secretary to Govt. SD&TE Department, Govt. of Odisha (Representative of Principal Secretary, SD & TE, Dept. Govt. of Odisha)	Member
3.	Dr. Swarup Kumar Mohapatra, Prof. Mechanical Engg. IIT Bhubaneswar	Member
4.	Dr. Subasish Das, Director, Ardent Steel Ltd. Keonjhar	Member
5.	Sri James John, Sr. General Manager-Project, Rungta Mines Ltd.	Member
6.	Dr. Saroj Kumar Sarangi, Principal, GCE, Keonjhar, EX-Officio Member	Member Secretary
7.	Dr. S. K. Mohapatra, Asso. Prof. Electrical Engineering	Member
8.	Dr. Umakanta Behera, Asst. Prof. Mining Engg	Member
9.	Sri Amit Das Mohapatra, Procurement Expert, National PMU-RAMP, Ministry of MSME	Member through VC
10.	Dr. Mukesh Bathre, Finance Officer In-charge	Invited Member through VC
11.	Dr. Dayanidhi Jena, Registrar In-charge	Invited Member

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AGENDA NOTES

17.1 Welcome to the members by Chairman

At the outset, Principal welcomed Hon'ble Chairman and all the members present in the 17th BOG meeting and thanked them for attending the meeting. The Chairman Board of Governors addressed the members present in the meeting and gave his kind consent to start the meetings as per agenda.

17.2. Confirmation of minutes of the 16th meeting of the Board of Governors held on 09th February 2024

The proceedings of the 16th meeting of the Board of Governors (attached as per Annexure-I) held on 09.02.2024 was circulated among all members, since no comment was received from any member, the proceeding of 16th BOG is confirmed.

17.3 Action Taken Report on the Minutes of the Meetings

The Action taken report (attached as Annexure-II of the agenda notes) on the decisions/recommendations of 16th meeting of the Board of Governors held on 09.02.2024 is reviewed and recorded.

17.4 Post Facto Approval for Two years Lien of Prof. Subhransu Sekhar Dash for joining of Principal at Government College of Engineering, Kalahandi

The Principal has requested the Board to grant post facto approval for two years lien (from 11th November 2024 to 10th November 2026) for Dr. Subhransu Sekhar Dash, Professor in the Department of Electrical Engineering at GCE Keonjhar, in connection with his appointment as Principal of GCE Kalahandi. According to the official order of appointment (No. SDTE-HTE-HTE-II-0026-2024/8501/SDTE) dated 21st September 2024, issued by the Principal Secretary to the Government, Skill Development & Technical Education (SD&TE), Government of Odisha, Dr. Dash has been selected as the Principal of GCE Kalahandi. Dr. Dash had applied for the lien through the proper channel, and the SD&TE Department, Government of Odisha, has duly granted the lien request (Annexure-III).

The Board approved the post facto lien from 11/11/2024 to 10/11/2026 for Dr. Subhransu Sekhar Dash to facilitate his joining as Principal at GCE Kalahandi.

17.5 Approval of One year Lien extension of Dr. Nimai Charan Patel, Asst. Professor of Electrical Engineering Department for continuing his job at NIT Sikkim

The Principal has requested the Board to consider the application of Dr. Nimai Charan Patel, Assistant Professor in the Department of Electrical Engineering at Government College of Engineering, Keonjhar, who was previously granted two years lien to join as Assistant Professor in the Department of Electrical

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Engineering at NIT Sikkim. Dr. Patel has now applied for an extension of his lien for an additional year, from 22nd February 2025 to 21st February 2026, in order to continue his position at NIT Sikkim (Annexure-IV).

The Board approved his one-year lien extension for continuing his job at NIT Sikkim.

17.6 Approval for retaining the staff Quarter allocated to Prof. S.S. Dash for a period of two years

The Principal informed the Board that Prof. Subhransu Sekhar Dash assumed the role of Principal at Government College of Engineering, Kalahandi, in November 2024. He has requested to retain his current faculty quarter for an additional two years to accommodate his family.

The Board recommended granting the request in accordance with the norms of the Government of Odisha's Quarter Allotment rules.

17.7 Post Facto approval of Staff Quarter of Dr. Nimai Charan Patel, Asst. Professor of Electrical Engineering Department

Dr. Nimai Charan Patel, Assistant Professor in Electrical Engineering, joined the Department of Electrical Engineering at NIT Sikkim on 22nd February 2023. He has requested to retain his current faculty quarter in C-Block to accommodate his family. Dr. Patel has been paying the monthly rent in accordance with the norms of the Government of Odisha.

The Board approved the request, following the Government of Odisha's Quarter Allotment rules.

17.8 Approval for Imprest Cash for all Deans/HOD/PIC

The Principal informed the Board that the purpose of this proposal is to seek approval for the creation of Imprest Cash for various academic departments within the institution. This will ensure that departments have immediate access to small amounts of cash to support the smooth functioning of day-to-day operations, departmental activities, and unforeseen expenses. It has been decided that the Heads of Departments (HODs) may request an Imprest Cash amount of ₹25000.00 to cover small, urgent expenditures, subject to prior approval from the Principal. Additionally, a department can request a maximum of ₹1.00 lakh in Imprest Cash during a financial year. The Principal requested the Board's approval for the allocation of Imprest Cash to all Deans, HODs, and PICs.

The Board approved the same.

17.9 Approval of Procurement of lab Equipment for Different Departments

The Principal requested the Board's approval, informing them that the college is affiliated with BPUT, which periodically revises the syllabus to meet industry requirements. BPUT has updated the syllabus for the 2023-24 admission batch and beyond, in alignment with the National Education Policy (NEP) 2020. The new curriculum includes the introduction of several new laboratories and the addition of

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new experiments in existing ones. As the institute prepares for the NAAC accreditation process, all Heads of Departments (HODs) have submitted their respective requirements, which were approved in a meeting with the HODs. The compiled list of these requirements is attached as **Annexure-V** for reference. The expenditure for these updates will be covered by the Plan Budget Grant provided by the Government as available. The procurement of new laboratories and equipment will be carried out in phases, depending on the availability and distribution of funds to the departments.

The Board approved the proposal and recommended that if any department seeks equipment costing more than ₹10.00 lakhs. It should be evaluated by an external expert to assess the cost and the functionality/benefits of the equipment.

17.10 Approval to relocate the 1st year Ladies hostel to the senior Ladies Hostel within the campus

The Principal apprised the Board that the Institution has decided to address the difficulties faced by the first year female students residing in the hostel, which is located 5 km away from the college campus. To improve access to academic facilities, save time, and reduce transportation costs, the institution plans to relocate the first-year ladies' hostel to the senior ladies' hostel within the college campus. This move will resolve the issues related to transportation and time. The necessary civil, electrical, and other works required for the relocation will be funded by the Institution.

The Board approved the same.

17.11 Approval for Financial Assistance to Different Students Clubs

The Principal apprised the Board that, in order to promote competitive programming within the college and organize programming competitions. It is crucial to establish various technical clubs. These clubs will provide an excellent platform for students to apply their innovative ideas, clarify doubts, and transform them into practical solutions. To support the development of these clubs, a financial assistance of ₹2.00 lakhs will be allocated to recognized student clubs such as AI & ML, EV, IDEA, ASME, and others within their respective departments to promote academic activities. Previously, no funds had been allocated for such clubs.

The Board approved the proposal and suggested that feedback should be gathered from students regarding the establishment of these clubs. If students express a demand for a particular club that would benefit them, the establishment of that club will be allowed, even if the installation cost exceeds ₹2.00 lakhs.

17.12 (a) Approval for new 1st year Ladies Hostel with intake capacity 150

The Principal requested the Board's approval for the establishment of a new First-Year Ladies Hostel with an intake capacity of 150 students within the college campus. This initiative aims to accommodate the growing number of first-year female students, providing them with a safe, comfortable, and accessible living space on campus. Currently, the existing facilities are insufficient to meet the demand for on-

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campus accommodations, resulting in first-year female students residing off-campus, which may pose security and convenience challenges. The Building and Works (B&W) Committee has reviewed the matter and recommended the construction of the new hostel. The committee proposed that the matter be placed before the Board of Governors (BOG) for approval. The B&W Committee had approved the proposal on 02/12/2014 (Annexure-VI).

The board approved the same.

(b) Approval of temporary multipurpose playground

The Principal informed the Board that the college currently lacks a multipurpose playground for students. The Building and Works (B&W) Committee reviewed the matter and recommended the construction of a temporary multipurpose playground within the campus (Annexure-VI).

The board approved the same.

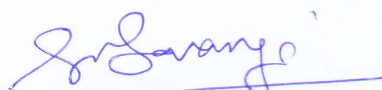
17.13 Approval of PIC of AICTE, NIRF, NAAC, NBA & AISHE under IQAC Cell


The Principal apprised the Board that the Internal Quality Assurance Cell (IQAC) has become a vital component in higher education and technical institutions across India. The IQAC plays a crucial role in maintaining and enhancing the quality of education and related activities. The establishment of an IQAC Cell, recognized by bodies such as AICTE, NIRF, NAAC, NBA, and AISHE, signifies that the institution adheres to the standards and guidelines set by these regulatory and accreditation bodies. The IQAC is instrumental in ensuring the institution's continuous compliance with NBA's criteria, supporting the preparation for accreditation, and promoting ongoing improvements in curriculum, teaching methods, and learning outcomes. It collects and analyses data on academic performance, student feedback, faculty development, and other key areas necessary for the NAAC assessment process. Additionally, the IQAC helps the Institution monitor these parameters to meet NIRF requirements, contributing to the institution's ranking. It also ensures the timely submission of accurate data on academics, faculty, students, infrastructure, and finances for AISHE (All India Survey on Higher Education). The Principal requested approval for the IQAC Cell to operate under the oversight of the aforementioned bodies, which is essential for the smooth functioning of these processes at the Institutional level.

The Board approved the same.

17.14 Approval for payment of accommodation charges to the regular faculties for attending FDP/Conferences/Seminar etc.. inside Odisha/outside Odisha & attending any official meeting

The Principal informed the Board that currently, the institute covers only the registration fees for faculty members attending various Faculty Development Programs (FDPs), conferences, workshops, symposiums, etc., both within and outside Odisha. However, there is no provision for covering accommodation charges. It is proposed that the Institution introduce reimbursement for accommodation


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expenses, depending on the event category and location (local, state, or national event). Specifically, for events held within Odisha or outside the state, hotel accommodation costs for faculty attending FDPs, conferences, workshops, and similar events will be reimbursed as per the norms of the Government of Odisha's financial rules. This provision will also apply to regular faculty members attending any official meetings assigned by the college within Odisha.

The Board approved the same as per Government of Odisha Finance Rule (OFR).

17.15 (a) Approval for converting the wages of DLR staff to a fixed monthly amount

The Principal apprised the Board that four Group-D category staff members, namely Sri Padma Lochan Dalai (joined on 07.11.2006), Sri Niranjana Mohanta (joined on 01.12.2007), Sri Kailash Chandra Naik (joined on 14.10.2008), and Sri Tarani Mohanta (joined on 01.05.2011), have been working on Daily Labourer Rate (DLR) basis at the Institute. A proposal has been made to convert their wages to a fixed monthly remuneration of ₹20,000.00 each.

The Board suggested discussing this matter in the next BOG meeting.

(b) Approval of enhancement of consolidated remuneration of four number group D category Staff.

The Principal informed the Board that four Group-D category staff member, Sri Himansu Patra, Sri Khetrabasi Mukhi, Sri Hadi Bandhu Ranjit, and Sri Braja Kishore Jena have been working since 01-09-2006 at a consolidated remuneration of ₹12,600.00 per month each. A proposal has been made to increase their monthly consolidated remuneration from ₹12,600.00 to ₹20,000.00.

The Board suggested discussing this matter in the next BOG meeting.

17.16 Regarding NBA accreditation of Mechanical Engineering Department

The Principal informed the Board that NBA accreditation is vital for ensuring that engineering programs maintain quality, relevance, and alignment with industry standards. It enhances the institution's reputation, fosters continuous improvement, increases the employability of graduates, and supports global recognition. NBA accreditation also helps institutions enhance academic rigor, improve facilities, and foster industry collaboration, contributing to a more dynamic and effective educational experience. To facilitate the NBA (National Board of Accreditation) accreditation process, the appointment of one Professor and one Associate Professor in the Mechanical Engineering Department is essential. The Board discussed the situation regarding Dr. R. C. Mohapatra, Professor of the Department of Mechanical Engineering at GCE Keonjhar, who has been deployed to GCE Kalahandi but continues to draw his salary from his parent Institute, GCE Keonjhar. Based on this, the Board suggested that Dr. Mohapatra be considered as the Professor of the Department of Mechanical Engineering at GCE Keonjhar. During accreditation visits, such as those by NBA/NAAC such type of activities, he may be called upon to represent his parent institute.

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The Board also suggested that OPSC is already processing the recruitment of new faculty, and as per the recruitment schedule, it is expected to be completed by May 2025.

17.17 Approval for Continuing of Mineral Engineering Department

The Principal informed the Board that, as per the decision made in the 15th Board of Governors (BoG) meeting (Annexure-VII), all members deliberated on the proposal to close the Mineral Engineering Department and amalgamate it with the Metallurgical and Materials Engineering (MME) Department. The new nomenclature for the combined department would be the "Mineral, Metallurgical, and Materials Engineering Department." It was proposed that the current regular faculty member of the Mineral Engineering Department, who holds a B.Tech. degree in Mining Engineering, be transferred to the Mining Engineering Department. Additionally, the Mineral Engineering Department would be replaced by the establishment of a new Electronics & Telecommunication Engineering (ETC) Department. The vacant sanctioned positions from the Mineral Engineering Department would be transferred to the new ETC Department. The Board instructed the Principal to send the proposal to the Government for approval, which has been done through letter no. 2277 dated 22/11/2023. Regarding the AICTE approval, the Mineral Engineering branch has a total of 11 seats, with 9 seats filled in the current academic year 2024-25. The Board discussed the continuation of the Mineral Engineering branch and agreed that re-approval for its continuation should be considered.

The Board approved the continuation of the Mineral Engineering branch and also suggested opening a new branch for Electronics & Telecommunication Engineering (ETC), with proper discussions and groundwork.

17.18 Approval for Professor and Associate Professor in Civil Engineering and Computer Science & Engineering

The Principal apprised the Board that there are no sanctioned posts for Professor and Associate Professor in the Department of Civil Engineering (CE), and no sanctioned post for Professor in the Department of Computer Science & Engineering (CSE). The presence of senior faculty members is crucial for NBA and NAAC accreditation, approval of M.Tech. programs, and the successful execution of research and consultancy projects.

The Board approved the request and suggested that letter be sent to the SD&TE Deptt. for sanctioning of new posts in both the CE and CSE departments, in accordance with AICTE guidelines.

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